

Five years Strategic Development Plan

2017-2022

PURCHOUNDI MULTIPLE CAMPUS
HAT,BAITADI

Submitted to

University Grants Commission

Sanothimi, Bhaktapur

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ACKNOWLEDGEMENT

Purchoundi Multiple Campus was set up in 2065 BS with the great holy intention of higher education efforts of the community. It is recognized as a prominent community based educational institution of Baitadi district. At that time the campus bought 5-7-01-03 Ropnis of valuable land in Purchoundi municipality for the Purpose of establishing a campus. TU provided affiliation of Bed and the campus started four different subjects like English, Nepali, Economics and Population. Similarly, in 2070 BS management faculty was opened.

WE want to heartily gratitude to the UGC for having the regular support and provided matching and regular grants in PMC. we highly appreciate the all long co-operation and genuine support provided by UGC. It is tough to handle the campus without the regular inspection and guidance of our upper agency, UGC. We express our deep gratitude to the guardians who support for established this campus. similarly our thanks go on the political parties, local bodies, all teachers, business community, government, donors and guardins and stake holders who have been supporting this campus directly and indirectly and have promised for the further support. we offer our heartily thanks to all the CMC member lecturers and administrative of this campus. we highly appreciate the technical support and co-operation of Mr. Gobinda Prasad Awasthi on the preparation of the Five year Strategic Development Plan 2017-2022.

Campus Chief

Abbreviations

Abbreviations	Full forms
ASS.	Assistant
BS	Bikram Sambat
CC	Chamber of Commerce
CMC	Campus Management Committee
DDC	District Development Committee
PM	Purchoundi Municipality
F	Female
PMC	Purchoundi Multiple Campus
FSU	Free Students Union
FW	Far –Western
M	Male
MUN	Municipality
NP	Not Published
SN	Serial Number
TU	Tribhuvan University
CA	Campus Administration
GOs	Government Organization
NGOs	Non- Government Organization
FT	Full Time
PT	Part Time

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CHAPTER :1 Introduction

1.1 Context and Rationale

Purchoundi Multiple Campus has been trying to fulfill the educational need of Purchoundi in Baitadi district since its establishment in 2065 BS. PMC has been recognized as the first and only one pioneering bachelor level campus of Purchoundi in Baitadi district. PMC is completely community based campus. Like in other parts of the country, significant changes have been seen in the higher educational scenario of FW region also in the past decades.

The number of community campus in the region was 2 in 2037 BS which reached to 90 now. The unchecked quantitative growth of campuses with out adequate resource base and lack of quality control measures has raised question about the relevancy of higher education system of Nepal. Most of the campuses established through community initiative have poor physical infrastructure base. TU constituent campuses of the FW region fulfill only a small portion of the local higher educational demand. There are only 3 constituent campuses of TU in the entire region covering 9 districts. Less than 18 percent of the campuses going students of the region have access to TU campus, which is the lowest among the five development regions of the country. So among the community colleges PMC has been playing vital role for the community by serving in the higher education.

It has been implementing the new actions included in the master plan in recent days. It has been obtaining lots of

supports from the UGC. The support will be milestone in improving the educational as well as the research scenario on various genres of Purchoundi in Baitadi district. It started to work along with the strategic planning only after the regular guidance of UGC. After the selection of the campus had taken initiative to formulate five year strategic plan. It prepared revised strategic plan as well. The current contex is to prepare the Five years Strategic Development Plan of PMC. The UGC support is vital for the campus.

The strategic development plan document provides a framework to advance the PMCs vision,mission and goals envisioned by its stakeholders. The plan documents represents the educational aspirations and expectations of the people of Baitadi. This planning important tool of achieving the organizational quality goals. In fact strategic development planning is a visionary process to achieve the goals. It starts with the formulation of long term shared vision about the campus that the people want it to be in future.

based on the strengths,weaknesses,opportunities and threats/challenges(SWOT) analysis,core competencies of the organization are identifies and future plan are formulated. while formulating a strategic plan it is ensured that the strength aspects of the organization are utilized. On the basis of long term goal,several sectoral goals are formulated. The strategic

planning exercise is participatory in nature to ensure the ownership of stakeholders.

In the context of PMC several factors need to be considered in relation to higher education like quality, physical infrastructure, human resource, financial sustainability and community involvement. The rising expectations of the community on one hand and lack of resources at the disposal of the campus on the other have a challenge for the campus. The whole approach towards the higher education of the community is changing. Now people are being more concerned toward the quality than mere acquiring a mere certificate. Likewise educational institutions are also viewed as centers of overall development of the students. The campus has tried to include all aspects relevant to higher education in the planning document.

Further, as the country is being re-structured on the federal model, educational institutions of the remote area of the country also need new approach to improve the quality of education. It is against this background that the strategic development plan of PMC (2017-2022) has been prepared for submission to HERP, University grants Commission.

1.2 Objectives

The overall objectives of the strategic development plan of Purchoundi Multiple Campus is to enhance quality and human resources development ,physical infra structure and research innovation to convert it in to a model higher level campus of Purchoundi in Baitadi district. The specific objectives of this plan are as follows:

1. To analyze the existing environment of the campus and to identify key opportunities.
2. On the basis of SWOT analysis to prioritize of the campus.
3. To determine the vision,mission,goal and sectoral strategies of the campus.
4. To implement the plan.
5. To improve the overall performance of the campus through a phase wise improvement measures to meet the performance indicators of HERP,UGC.

1.3 process adopted for the plan

As the strategic plan has been prepared twice after the SHEP,the current strategic development plan is prepared with the recommendation of CMC,guardians,teachers,students and other stakeholders. The guideline is taken from the previous strategic plan and revised strategic plan of the campus.Needed required information is collected from the techers,CMC members and

students as well as other stakeholders and information are given prioritized in the plan.

The vision mission and goals are the same as discussed in the prospectus and in the earlier strategic plans. Some of them are changed as the suggestions are provided by the stakeholders. The strengths, weaknesses, opportunities and threats as well as the priority areas are contextually discussed in the plan.

On the basis of the guidelines of previous strategic plans suggestions and recommendations from various sides of the strategic development plan has been prepared to submit in the UGC, HERP.

1.4 Framework of the strategic development plan

The main text of the campus strategic development plan document is preceded by acknowledgements, which is divided into four parts.

Part I: Is the introductory part. It contains overview or the general background of the plan, its objectives, and process adopted in the preparation.

Part II Includes the institutional profile.

Part III In this section the strengths, weaknesses, opportunities, threats (SWOT) of the campus are analyzed.

Part IV It is the main part of the strategic plan. It includes the vision and mission statements and guiding principles of the campus. Likewise, a five year action plan with details of the yearly activities, expected results and estimated budget is presented. This part contains the assumptions and limitations relating to the strategic plan.

1.5 Scope of the plan

The coverage of the five years strategic development plan (2017-2022) includes aspects like physical infrastructure, quality improvement, and extra curricular activities and students welfare. Like wise, organizational management economic and financial management campus community linkage, environmental setting of the campus, along with SWOT analysis is also included in the plan.

CHAPTER: 2

Campus Profile

2.1 Overview of the catchment area

Purchoundi Multiple Campus is located in the Purchoundi Municipality the centre of municipality (Hat) in Baitadi ditrict. It lies at a distance of 150 Kms.from the headquarters of baitadi district.Hat bazaar is the centre of Purchoundi Municipality,where the campus is located with a pleasant climat and scenic beauty. People of purchoundi have been suffering from geographical,educational,economic,social difficulties and lack nesses .

The catchments area of this campus covers three district as like Baitadi,Darchula and Bajhang, properly Purchoundi Municipality. There are 12 higher secondary schools in the catchment area of PMC. The area is predominantly inhabited by Brahmin,Thakuri,Chhetri and Dalits. It has a rich cultural heritage with linkage to the Darchula,Bajhangi and Kumauni culture and traditions. since ages it has been a place of religious and cultural harmony.

Agriculture and related activate are the main source of livelihood for majority of the population of the Purchoundi. Besides agriculture,a significant proportion of population is also involves in trading,service sectors,government services and military services. Due to its proximity to places like Pithoragarh in India,which has a

very good educational facilities, the educational status of Baitadi district is better compared to other adjoining districts.

2.2 Campus descriptions

2.1.2 Historical background of the campus

Purchoundi Multiple Campus has been trying to fulfill the educational need of Purchoundi in Baitadi district since its establishment in 2065 BS. PMC has been recognized as the first and only one pioneering bachelor level campus of Purchoundi in Baitadi district. PMC is completely community based campus. Like in other parts of the country, significant changes have been seen in the higher educational scenario of FW region also in the past decades.

People of Purchoundi have been suffering from geographical, educational, economic, social difficulties and lack access. To heal the problems, education becomes the main weapon, but people of this place have been lacking the facilities of higher education. This campus is established with the great holy intention of higher education, like this very remote area of our country Nepal. So, to fulfill this need and to maintain the quality life through quality education people of Purchoundi took an affiliation from TU for Bed programs established a community based educational institution named "Purchoundi multiple campus" Hat, Baitadi in 2065-09-05 BS. By following the spirit of TU the campus started the activities.

In its initial phase, PMC started its teaching learning activities in the building and infrastructure of Shree Dileshwory higher secondary school Hat Baitadi. Affiliation was not enough for the campus. To start an effective educational and overall related

activities,there was the need of own structure. There fore,the campus requested to different respected sources like UGC,DDC,VDC,MPs,guardians,donors,student fee and collected a fund. By the help of this fund the campus had purchased its own land in 2068 BS. The total area of the land is (5-7-01-03)ropani.After that the campus made two building with 17 room. Than after the campus built next floor with economic support of UGC. Since 2070 BBS program is going on.

Now in PMC all students are like women,Dalit,disadvantaged and poor family background and they are coming far from the campus,studying both faculties. In this way people of Purchoundi are achieving their higher education from this campus and contributing to the nation from their side.

2.2.2 Physical infrastructure of the campus

2.2.2.1 Land

PMC has 5-7-01-03 Ropnis of land, which is registered. The land was bought by the natives and transferred in to the name of PMC.

2.2.2.2 Building and rooms of campus

currently there are Two buildings. The status of buildings and rooms as presented as below:

S.N.	Buildings	N.of Rooms	Rooms used for
1	Building N.1	10 Rooms	6 Class Room and 4 office Rooms.(Library,Staff Room)
2	Building N.2	7 Rooms and 1 Hall	6 Class Room and 1 Program Hall

If the third building will be constructed with the support of UGC, then which are used for student hostel.

2.2.2.3 Furniture and accessories

The campus has furniture and accessories like bench, desk, table, chairs, teachers racks, almirah, white boards, computer tables, demo tables etc to meet the basic requirement of the campus. The teacher racks in the staff room, chair, are added by the support of V.D.C./D.D.C/Mun.

2.2.2.4 Computer and Internet Access

Laptops are distributed to the full time non-teaching and teaching staffs, which are 5 in numbers purchased from the support of performance grant of Mun. Teachers have been using laptop computers for teaching and non-teaching staffs have been using laptops for the administrative and accounting tasks. Similarly, there are 2 desktop computers in the campus. Joining internet access and Wi-Fi is planning for the Five years strategic plan in the campus.

2.2.2.5 Hostel facility

PMC had purposed an Indian embassy to provide financial support in the campus. If that will be provided, the students will get priority, who are far from the campus, obedient regular and from the marginalized community.

2.2.2.6 Sports facilities

For the sport facility various sport materials and sports are available in the campus. There is a badminton court, cricket pitch, volleyball court within the campus premises. Similarly, there is provision of indoor games like chess, caromboard etc.

2.2.2.7 Road and transportation facilities

PMC is situated the main road on northern part of hat bazaar. The main road passes through the campus. This road is

the line of construction. From the road the campus has the footpath, which is Pcc in the campus.

2.2.2.8 Library

The library of the campus is housed in a hall of first floor of the building, which is constructed with the matching fund of campus, UGC and VDC. There are nearly 3500 text books and reference books in the library. The number of books has been increased with the support of UGC, Mun. Besides text books and reference books, magazines and newspapers are also available in the library. The number of books in the library is small to meet the need of the students and teachers. The campus has been continuously trying to add new books in the library through different sources.

2.2.2.9 Drinking water

The provision of drinking water facility has been made inside the campus premises. A storage tank has been constructed for this purpose. Drinking water is supplied to the blocks of the campus by storing in the plastic tank through water taps.

2.2.2.10 Toilet Facilities

The campus has provision of toilets inside the campus premises. Toilets are as follows :

S.N.	Toilets	Ns	Remarks
1	Toilet	1	Staff
2	Toilets	2	Common
3	Toilet	1	Toilet Attached with the Building
4	Toilets	2	Boys and Girls

2.2.2.11 Computer Lab

The campus has plan to setup a computer lab recently in near future. The RMC has been established in the campus, the plan is to establish the cell with the computer lab, which is useful for the virtual learning not only for the teachers but also for the students.

2.2.2.12 The Surrounding and Garden

At the campus owned 5-7-01-03 Ropanies of land. The surrounding is fenced which was done with the support of matching fund of campus. There is the sufficient spot to make garden inside the campus, planning is going on to make garden.

2.2.3 Academic Programme and Management

2.2.3.1 Academic Programmes

Academic Programmes of two faculties are running in PMC with affiliation from TU. In education and management faculties

classes are running together. Campus is planning to establish in near future M.ED and M.A. Similarly, it has plan to run new technical streams in recent years. The recent streams available in the campus are as:

S.N.	Level	Streams	Subjects
1	Bachelor	Education	English, Economics, Nepali and Population
		Management	Accountancy, Finance, Marketing

2.2.3.2 Students enrollment and composition

In academic year 2073/2074BS total of 205 students are enrolled in different programmes of as shown in the given table. Out of the total students 78.04% are girls and 21.95% are boys .

Level	Faculty	First Year		Second Year		Third Year		Total	
		Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys
Bachelor	Education	50	12	45	7	50	15	145	34
	Management	7	4	4	4	4	3	15	11
Total		57	16	49	11	54	18	160	45

2.2.3.3 Teaching Learning Management and Practices

On the overall,lecture method is the most commonly used for teaching in the campus but the applying technique is changed. All teachers obtained laptop,computersto make the lecture method more effective,which are applicable in the classroom. Other methods like group discussion,presentation,project work,assignment are also used as per the requirement of the course. The method of instruction is Nepali as well as English.

2.2.3.4 Use of Teaching Material

The campus has been using some teaching materials as per the need of the course . Educational materials are used in subjects like population etc. In B.ed programme. The campus has the provision of laptop,computer,power point,projector and photocopy machine,which can be used for educational purpose.

2.2.3.5 Examination System and Results

Annual Examinations in the campus are conducted by controller of examination according to TU rules. Internal assessment,field work,project work and teaching practices are conducted as per the rule of the respective Dean's office. Similarly,class test,monthly tests are conducted by the subject teacher.

Graduated (pass out) Student in the last Academic year 2072/2073

Level	Streams	Graduate Students			
			GIRLS	EDJ/Dalits	TOTAL
Bachelor	Education		8	2	16
	Management		3	1	6

Source:EMIS,PMC2073

2.3 Human Resource Management

There are altogether 11 teaching and 5 administrative staffs in the campus. among them 11 are lecturer and 5 are administrative staffs. Among the teachers,6 are full time and 5 are part time (Annex A).

2.4 Institutional Management

The campus is a community based educational institution.The governing body of the campus is Management Committee,which includes among others the representative of TU,DDC Baitadi,Purchoundi Municipality,campus teachers representative and Free students union. The campus chief is the member secretary.

To support the administrative and academic activities of the campus,teaching practice committee,Library development

committee, Extra-Curricular Committee and Accounts Committee have been formed. Similarly, UGC Cell, RMC, IQAAC, and other respective departments, subjective Committee and cells are available in the campus.

2.5 Other Unions in the Campus

Free students Union and Nepal Public Campus Teachers Association, PMC Unit have been formed in the campus. Teachers Union and students Union have been playing important role in the development of the campus. Former students have been stepped to set Alumni in the campus.

2.6 Finance Related Information of the Campus

2.6.1 Annual Budget of the campus

The last year (actual) income, expenditure and the estimated budget of this year is as below:

Fiscal years	Income	Expenditure		Balance (Surplus or Deficit)
		Regular (Recurrent)	Development	
Last F.Y 2072/073 (Actual)	5179211	4242731	936480	
Current F.Y. 2073/074 (Estimated)	4635131	3992791	642340	

Source: EMIS, PMC 2073

2.6.2 Actual Financial Status of Campus in the Last F.Y:2072/073

Source of Income	Amount(Rs.)	Total Expenditures			
		Operating costs	Amount (Rs.)	Capital Expenditure	Amount (Rs.)
a)Student Revenue/Fees(Admission, Exam Fee,monthly fees, Library,identity,sport,FSU, Certificate,Centrefee,admn Application,reg fee,practice teaching)	2852700	a)salary	2524140	a)Building Construction	936480
b) UGC Grants (regular)	1250000	b)telephoe, internet, electricity	2145	b) Equipments	
c) grants from University		c) Maintence	9314	c)furniture	
d) from other sources:	954511 50000 40000 32000	d) scholarship	30000		
		e) Dharauti, Audit	650000	d) Books	18245
		f) others	108000		
		TA DA	304755		
		Exam.....	424615		
		10115		
			15077		
			8831		
Grand Total	5179211		4224486		954725

2.6.3 Documentation, Research and Publication

The campus has a system of documentation of the campus records. However, the documentation practice currently in use, needs to be upgraded and modernized through the computerization of the office procedures. Research activities are very limited in the campus. Some teachers are involved in research currently. The RMC is established and in recent future RMC is going to publish a research journal. The manual for practice teaching has been published by the department of practice teaching. Besides PMC publishes an annual journal PURCHOUNDI DARPAN, calendar, prospectus. A report of campus activities and audit report is also made public through this publication. Similarly the annual report of the campus is published annually.

2.6.4 Extra-Curricular activities

Besides the regular academic activities, different extra-curricular activities are held in the campus for a regular basis. The extra-curricular activities are as below:

- (I) Games like volleyball, football and cricket pitch.
- (II) publication of campus journal.
- (III) Publication of teaching practice manual, calendar and prospectus.
- (IV) Poetry, essay and quiz contests.
- (V) Cultural programmes.
- (VI) Educational tour, tree plantation.
- (VII) participation of local sports competitions.
- (VIII) Different activities done by the free students Union.

(lx) indoor games like chess,carom board and

(x) Teachers are given opportunity for research etc.

2.6.5 Student welfare and Scholarship

The campus provides Scholarship to meritorious and deserving students. On the overall,20percent of the students are given Scholarship annually. There is the separate budget for scholarship distribution created with fund of UGC and campus source.

2.6.6 Per student Cost

The total annual expenditure operating budget is RS: 42244866 including salary,and excluding salary the operation budget. 24817/87 is the per students cost including salary and 10439/16 excluding salary of teaching staff and non-teaching staffs.

2.6.8 Financial System

The financial transactions of the campus are maintained according to Double Entry System. Campus accounts are audited by a registered auditor annually. The daily bank deposit system has been conducted in the campus.

CHAPTER:3

SWOT ANALYSIS

AS from the suggestion, discussion, observation, experience of lecturer, campus administration, guardians, campus management committee, other stake holders. The following strengths, weakness, opportunities and threts are identified:

3.1 Strengths

- Campus owns 5-7-01-03 Ropnies of land in the centre of Purchoundi Muncipality.
- Regular support from local bodies and UGC.
- Commitment of the political parties and social workers.
- Full time subject teachers.
- Significant number of girl students(mor than 75%)
- Satisfactory pass percentage.
- Only campus of Bed leval in Purchoundi Muncipality.
- qualified and committed teachers.
- Encouragement to student belonging to disadvantaged groups.
- Scholarship to 20 percent students.
- Support from the natives.
- Teachers have keen interest on technology and research.

3.2 Weaknesses

- The land has not beenproperly Utilized
- Lack of the efforts for the capacity development of the teachers.

- Due to the financial toughness campus has to face the lacking of Addition of new streams.
- Lack of sufficient subject teachers and administrative staffs.
- Lack of sufficient physical facilities
- Campus has not been financially self reliant.
- Lack of regular coordination and communication between the campus and the community
- Inability of the campus to implement programmes for physical and mental capacity development of the students.

3.3 Opportunities

- Sufficient land owned by the campus that can be used for physical infrastructure development.
- Campus has been successful in gaining cooperation and support for the government, local bodies, donors and the community.
- Efficiency of the teachers can be Utilized for quality improvement of the campus
- Possibility of extension of the physical facilities and possibility of new streams like MA, Med.
- Due to affordable fees and quality education, possibility of increasing the students belonging to marginalized community.
- Selection of campus under LOI in UGC.
- Possibility of starting PG classes in different subject.

3.4 Threats/Challenges

- Proper Utilization of the land bought by the campus.
- Increasing number of new campus in the district has resulted in decreasing financial support to the campus by the local bodies.

- Meet the performance indicators of UGC to qualify for performance grant in HERP.
- Professional competency development of the teachers.
- To mobilize the resource of campus.
- To add technical and vocational streams.
- Frequent discontent from the students about the lack of extracurricular activities.

CHAPTER :4

STRATEGIC PLAN

4.1 Vision

Purchoundi Multiple Campus strives to become a quality higher educational institution dedicated to fulfill the local need and produce competent human resource for the country by mobilizing internal and external resources through community participation. As an Academic institution we are committed to all round development of the students and aspire to evolve PMC in to a model campus of far western region.

4.2 MISSION

- Purchoundi Multiple campus was established solely for the purpose of providing educational opportunities to the people. Therefore the mission of campus is to provide educational opportunities by offering Bachelors level programmes in different disciplines.
- Its mission is to have enhanced career with its competent, Multi-faculty, technical and general programs coupled with research activities.
- The campus aspires to be a model institution of higher education through physical infrastructura development, human resource development, quality improvement and programme extenxion to fulfill the educational need of Purchoundi Baitadi. The campus will always be effortful towards for increasing access of higher education to student belonging to marginalizes groups and women.

- AS a community owned not-for-profit organization PMC is committed to develop partnership with governmental agencies,local bodies,business and donors.

4.3 STRATEGIC GOALS

The following are the sector specific strategic goals identified by the stake holders at the planning workshop:

1. Physical infrastructure development
2. Quality improvement and programme extension
3. Extra-curricular activities and student welfare
4. Organizational capacity development
5. Economic and financial management
6. Community involvement

4.4 GUIDING PRINCIPLES

The following guiding principles have been considered while formulating the strategic plan of PMC:

1. Development human resource according to the need of the country.
2. To introduce new subjects and new programmes in campus, as the need of the community.
3. Create conducive Academic environment.
4. Professional competency development of the teachers and staffs.
5. Use of internal and external resource for the development of the campus.
6. To provide quality education at affordable fees.

7. The campus will give preference to those who are underprivileged and socially excluded to develop their ability through education.
8. As community owned institution, the campus will maintain close relation with the government agencies, local bodies and the community.
9. Provide educational opportunities to the students belonging to marginalized groups like Dalits, Janajatis, freed halia and women.

4.5 CORE VALUES and NORMS

- Excellence
- Life-long learning
- Diversity and respect
- Sustainability
- Transparency
- Collaboration, service and community involvement

4.6 COMMITMENT

The values/commitments of PMC are as follows:

1. we are committed to all round development of the students through quality education.
2. AS a not for profit, social institution, we are committed toward serving the community and we are accountable to the community for our performance.
3. WE are committed in transparency and good governance.
4. We have the commitment on participatory process in all major decisions of the PMC which will be taken with consultation of the stake holders.

5. The campus commits itself to provide educational opportunities for all without any bias towards caste, creed, religion, ideology, ethnicity or gender.

6. PMC is committed to impart the sense of national unity among students.

7. We strive to preserve the rich culture and tradition of the far-western region.

4.7 Overall strategies

To realize the goals of the strategic plan, the campus will adopt the following overall strategies:

- Development of PMC into a model campus of Purbanchuli Baitadi.
- Physical facility and human resource development for quality education.
- Sustained efforts toward cooperation and coordination with government, UGC, political parties, community, local bodies, business community and non-governmental organizations.
- Use of information technology in teaching learning process and office administration.
- Focus on individual capacity development of student through academic and extra-curricular activities.
- Support to student belonging to marginalized communities and girl students.

4.8 Strategy areas and priorities

1. Infrastructural development
2. Quality improvement
3. Extra-curricular activities and student welfare
4. Organizational management

- 5. Economic and financial management
- 6. Community involvement

4.9 Strategy areas in detail

4.9.1 Strategy area 1: Infrastructure development

PMC was initiated in 2065 with its land of 5-7-01-03 bought by the natives . It has 2 biuldings with 17 room. PMC has separate teaching rooms,hall, library room,office rooms. It needs other rooms and buildings.

Objective:

Physical facility development to fulfill the present and future needs of the campus.

Strategies:

- Add class room space and educational materials
- Addition of new physical facilities for library,sports and other extra-curricular activities.
- Repair,renovation and maintenance of existing physical facilities
- Resource mobilization from local bodies and donors

The required infrastructural development activities of PMC of next five years are given in details in the following table:

S.N	Activities	Details/Targets	Lead role	Approach	Risk/obstacles	Justification

1	Construction work	12 roomed Staff residence	CMC Construction Sub committee	Building proposal and sub mission to UGC and Donor agencies with construction of PMC	-political instability -government has no policy to support community college. - communication gap	Needed to save annual expenditure that the campus has been providing facility to the teachers as rent sufficient spot for the construction of staff residence.
		Girls and boys Hostle	CMC DDC Construction Sub committee	Proposal has been already submitted to Indian embassy and following up activities Step by step		Sufficient spot to construct,students are from remote areas
		Seminar hall	CMC	Construction proposal and submission to the donor agencies and UGC with the contribution of PMC		There is not any seminar hall in the purchoundi ,due to lack of various aspects
		Construction of canteen Construction of playground	CMC construction Sub committee	Construction proposal submission to donors and UGC with the PMC		Needed of the staffs and student Providing facilities for staff and students

2	Procurement Of Goods and services	Purchases of computers,multi-media,printer,sound System,LCD monitor,Photocopies	Campus administration and subcommittee	Technical specification, Cost estimation and procurement		A RMC is already established and setting up virtually is required.
3	Landscape development	Construction and development of garden in campus premise. Plantation	Campus administration and subcommittee	Technical specification, Cost estimation and development		The need to address aesthetic requirement in campus premise

4.9.2 Strategy Area 2: Quality Improvement and Program Extension

Objective:

- Professional competency development of the teachers to meet the requirement of higher education.
- Programme extension as per the need of the community and sustained efforts toward improving quality.

Strategics:

1. Provide opportunities for higher studies
2. Enhance the research and supervision skill of the techers
3. Provide opportunity to the teachers to attend refresher courses,training and work shops.
4. Organize training,seminers and workshops for teachers and students
5. Increase access to the quality reference materials and internet
6. Use of information technology for academic purpose
7. Emphasis on regularity of classis and course completion on time

8. Student focused teaching methods

9. To add new programmes to meet the local need

The required quality improvement and program extension of PMC of next five years are given details in the table below:

S.N	Activities	Details/Targets	Lead Role	Approach	Risk/Obstacles	Justification
1.	Human resource development	<p>- 2 faculty members will have M.phil Degree by 2022.</p> <p>5 faculty members will be up graded as the permanent by 2017AD</p> <p>Training,workshop and professional development activities of teaching and non-teaching staffs</p> <p>Research methodology training for teachers</p> <p>Supervision training for teachers</p>	<p>CA&CMC</p> <p>CA&CMC</p> <p>CA&CMC</p> <p>CA&CMC</p> <p>CA&CMC</p>	<p>- At least two faculty members will be awarded paid leave including tuition fee every year from respective faculties</p> <p>-At least 5 faculty members will be permanent in the recent year</p> <p>Exposere visit and skill support,participation on workshops.</p> <p>Participation of 2 teachers per year on trainings</p> <p>Participation of 1 teacher per year in training</p>	Limited financial resource	<p>In order to make PMC a leading campus in Baitadi and development of faculty</p> <p>In order to encourage and set the faculty members,who are energetic and devoted not only in the overall development</p> <p>Empower and up date the professional development of faculty and non-teaching staffs</p> <p>Empower teachers on research</p> <p>Teachers capacity to develop on project work</p>
2	Students performance enhancement	<p>Increase pass rate</p> <p>5% students will get merit scholarship</p>	CA&CMC	<p>Internal exam</p> <p>Extra classes for neddy students</p> <p>Continuation of attendance record</p> <p>Career Workshop</p> <p>Exam result and so on</p>		Present pass rateneeds to be improved
3	Program extension	<p>Adding new subjects in Bed leval</p> <p>Addition of new program in campus</p> <p>Addition of BA faculties and MA/Med Vocational streams</p>	<p>CA&CMC</p> <p>CA&CMC</p> <p>CA&CMC</p> <p>CA&CMC</p>	<p>Helth,match and other subjects will be added .</p> <p>Social work and technical course will be started</p> <p>BA,MA and Med leval courses will be started</p> <p>Campus will start different streams like agriculture</p>		<p>The students from the +2 will be benefitted different subjects</p> <p>The students will get chance to admit in masters</p>

4.9.3 Strategy area 3: Extra-curricular activities and student welfare

Objectives:

For the physical and mental development of the students, besides the regular studies, extra-curricular activities to be made integral part of campus academic calendar.

Strategies:

- Organize sport and other events regularly
- Increase girls participation in sports and other activities
- Develop basic infrastructure for indoor and outdoor extra-curricular activities
- Organize programmes to develop cultural, sports and literary ability of the students

S.N	Activities	Details/Targets	Lead Roole	Approach	Risk/Obstacles	Justification
1.	Publication	. Campus souvenir . Campus bulletin, calendar, report and others . Publication of manual/journal	CA CA CA&department of pratic teaching &RMC	Campus annual journal PURCHOUNDI DARPAN will be Published Campus will continue the informational publication. Teachers will do research collected in the resource journals&there will be publication of practice teaching manual		Students, Teachers and others get chance to lead out their own creation. Public can get the information about the campus The research havit improvement
2.	Extra-curricular activities	-Annual function Sports Tour /visit Welcome/wishing/farewell Program	CMC&CA CMC&CA CMC&CA CA	Annual function will be observed with the high attendance of stake holders Students will participated in different leval Educational toor for the students Welcome for new comers	Fixed Fund	Wishes sharing, campus programs held Different capacity development Of the students Motivation, cultural trend and sharing of ideas between student and teachers
3	Fee Waivers	Scholarship	CA	20% of total students will be supported by providing fee waivers		Poor students will get support for their graduate studies in the campus.

4.9.4 Strategy Area 4: Organization Management

S.N.	Activities	Details/Targets	Lead Role	Approach	Risk/Obstacles	Justification
1	Administrative Reforms	Reform of accounting Administration and library system	CA	-Computerization Of office system working -efficiency of staff Increased -Training related with computer, accounting, record keeping - Library management and -examination Management -Practical exam Management -Soft ware installation in the library and administration as well as accounting	Fixd fund	The administration accounting and library system will be more virtual with the soft ware
2.	meating	Annual review meating Monthly meeting	CMC&CA CMC&CA	The annual review meeting will be conducted at the end of the academic year in which the progress report will be discussed There will be the discussion on the monthly process and plan		Guardians and other stake holders get the information about the progress and the real context and provide valuable suggestions,feedbacks are recived Regular activities supervised and monitored

4.9.5 Strategy Area 5: Economic and Financial Management

Objective:

Effective utilization of financial resources and expend resource base of the campus.

Strategies:

Explore additional sources of finance.

S.N	Activities	Details/Targets	Lead Role	Approach	Risk/Obstacles	Justification
1	Resource generate from local bodies and stakeholders	Initiation for raising additional resource from local bodies and other stake holders	CMC	The plan will be submitted to the donors		Donors have supported up to now and again the request is from the CMC
2	Generate resource by giving campus facilities on rent	Formulation of plan to utilize the resources like hall	CA	The scheme will be done for renting the hall	Lacking of monitoring system	Utilization of hall

4.9.6 Strategy area 6: community involvement

PMC is a community based campus its programs and activities always have the aim of fulfilling the needs of the society.

Objective:

To improve campus-community relationship.

Strategies:

1. Students and teachers participation on social activities in and outside of the campus.
2. From campus alumni association.

S.N	Activities	Details/Targets	LEAD Role	Approach	Risks/Obstacles	Justification
1.	Conduct voluntary activities in community	Provide relief activities Cleanliness etc	CA	Relation development with various social work Students participation in local festivals as volunteers Rehabilitation programme Cleanliness campaign	Dfficulty in coordination	Students and teachers participation on social activities in and outside of the campus

2.	To support feeder schools	Providing teaching learning Materials to feeder schools	Practice teaching section	Selection of schools	Difficulties in cost management	Building up relationship between PMC & its feeder school
3	Formation of campus alumni association	- campus ex-students are organized - provide support to the campus		No. of ex-students joining the alumni association		From campus alumni association

4.10 Action plan

In order to realize the overall vision and mission of PMC through phase wise implementation of strategic development area identified, the following action plan covering period of five years (2017/2022) has been adopted.

4.10.1(I) Physical Infrastructure development

S.N	Activities	Details/ Targets	Implementation schedule with estimated yearly cost					Budget(Rs in 000)			Partners	Responsibility
			2017	2018	2019	2020	2021	Total	Internal	External		
1.	Construction work	12 roomed Staff residence		2700	2700	2700	2700	10800	5400	5400	UGC/GOs	CMC
		Girls and Boys hostel		3000	3000	3000	3000	12000		6000	IE/GOs	CMC
		Seminar hall			2000	2000	2000	6000	3000	3000	UGC/GOs	CMC
		Canteen construction		1000	1000	1000		3000	1500	1500	UGC/GOs?NGO	CMC
		Construction Of play ground		200	200	200		600	300	300	UGC/Mun	CMC

4.10.1(II) Physical Infrastructure development

S.N	Activities	Details/ Targets	Implementation schedule with estimated yearly cost					Budget(Rs in 000)			Partners	Responsibility
			2017	2018	2019	2020	2021	Total	Internal	External		
1.	Procurement Of goods and survices	Purchases of Computers, Multi-media,Printer, Soundsystem, LCD,Monitor, Photocopies		250	250	250		750	375	375	UGC/GOs/NOs	CMC
		Purchasing Furniture for lab,cell and departments	200	200	200			600	300	300	IE/GOs/UGC	CMC
2.	Land scape development	Construction Of campus garden	100	100	100	100		400	200	200	UGC/GOs	CMC
		plantation		40	40	40		120	60	60	UGC/GOs?NGO	CMC
Grand totol			300	590	590	390		1870	935	935	UGC/Mun	CMC

4.10.2: Strategy Area 2: quality Improvement and Program Extension

S.N	Activities	Details/ Targets	Implementation schedule with estimated yearly cost					Budget(Rs in 000)			Partners	Responsibility
			2017	2018	2019	2020	2021	Total	Internal	External		
1.	Human resource development	Support for study to campus teachers,M.Phil. (2 teachers)		250	250	250		750	375	375	UGC	CMC
		Up grading as Permanent 5 faculty members	300					300	150	150	UGC	CMC&CA
		Training work shop and professional development	100	100	100	100	100	500	250	250	UGC/GOs	CMC&CA
		Reserch Methodology training for teachers	40	40	40	40	40	200	100	100	UGC	CA&RMC
		Supervision training for teachers	10	10	10	10	10	50	25	25	UGC	CA&RMC
		Mini research	50	50	50	60	60	270	135	135	UGC	CMC & RMC
2.	Students performance		100	100	100	120	120	540	270	270	UGC	CA
3	Incorporation of technology	Internet and e-resourcs,equipments	50	100	50	100	100	400	200	200	UGC	CA
4.	Program	Addition of	helt	math				1000	500	500	TU	CA & CMC
5.	Extension	MA/Med	500	500							GC	CMC
		Addition of new programme				1000	1000	2000	1000	1000	UGC	CA & CMC
		Addition of BA	300	300	300			900	450	450	UGC	CA & CMC
		Vocational streams				1000	1000	2000	1000	1000	UGC	CA & CMC
Grand Total			1450	1450	900	2680	2430	8910	4455	4455		

4.10.3 Strategic Area 3: Extra-curricular Activities and Student welfare

S.N	Activities	Details/ Targets	Implementation schedule with estimated yearly cost					Budget(Rs in 000)			Partners	Responsibility
			2017	2018	2019	2020	2021	Total	Internal	External		
1.	Publication	Campus souvenir Purchoundi Darpan	70	80	80	90	90	410	205	205	UGC	CA
		Campus bulletin,calendar,report and others	40	50	50	60	60	260	130	130	UGC	CA
		Publication of manual	50				50	100	50	50	UGC/GOs	CA
		Publication of research journal	60		70		70	180	90	90	UGC	CA & RMC
2.	Extra- curricular activities	Annual function	100	100	100	120	120	540	270	270	UGC	CA
		Sports	50	50	60	60	60	280	140	140	UGC	CA
		Educational Tour	100	100	120	120	130	570	285	285	UGC	CA
		Welcome,wishing ,farewell	10	20	20	20	20	90	45	45	UGC	CA
3.	Scholarship		20% of students will be provided scholarship								UGC	CA
Grand Total			480	400	500	470	600	2430	1215	1215		

4.10.4 Strategic Area 4: organizational management

S.N	Activities	Details/ Targets	Implementation schedule with estimated yearly cost					Budget(Rs in 000)			Partners	Responsibility
			2017	2018	2019	2020	2021	Total	Internal	External		
1.	Administrative reforms	Computerization of office system working	200	200	100			500	250	250	UGC	CMC
		Skill development of staffs and better examination management	200	200	100			500	250	250	UGC	CA
		Library and training	50	40	30	20	10	150	75	75	UGC/GOs	CA
2.	Meetings	Annual review meeting	20	20	20	20	20	100	50	50	UGC	CA & RMC
		Regular monthly meeting	20	20	20	20	20	100	50	50	UGC	CA
Grand Total			490	490	270	60	60	1350	675	675		

4.10.5 Strategic Area 5 : Economic and financial management

S.N	Activities	Details/ Targets	Implementation schedule with estimated yearly cost					Budget(Rs in 000)			Partners	Responsibility
			2017	2018	2019	2020	2021	Total	Internal	External		
1.	Resource generate from Local bodies and stake holders	Initiation for raising additional Resource from local bodies and other stake holder									Mun/DDC	
2.	Generate resource by giving campus Facilities on rent	Formulation of plan to Utilize the resources									CA	
3.	Provision of provident fund for campus teachers and other staff	Higher motivation among teachers and staffs	10 percent of the salary is contributed by the campus as provident fund									CMC & CA

4.10.6 Strategic Area 6 : Community involvement

S.N	Activities	Expected out comes	Implementation schedule with estimated yearly cost					Budget(Rs in 000)			Partners	Responsibility
			2017	2018	2019	2020	2021	Total	Internal	External		
1.	Conducting volunteer activities in community	Different events annually and others	20	20	20	20	20	100	50	50	UGC	CA
2.	Supporting feeder stake holders	Providing free classes	60	60	60	60	60	300	150	150	IE/GOs/UGC	CMC
3.	Students Participation In local festivals as volunteers	Better campus image among the community people	10	10	10	10	10	50	25	25	UGC	CMC& CA
4.	Function of campus alumni association	Campuses ex-students are organized to provide support to the campus										
Grand total			70	90	90	90	90	450	225	225		

4.11 Implementation of Strategic Plan

The campus management committee will ensure the effective implementation of the strategic plan to achieve the goals envisioned. On the basic of the over all plan,the campus will formulate annual implementation plan at the beginning of each fiscal year. The participation of the stake holders will be ensured in each phase of the plan implementation. The campus management committee will from several sub committes to look after the sectoral plans.

The following committes be formed to support the over all plan implementation.

1. Construction committee
2. Research committee
3. Extra-curricular and student welfare committee.
4. Library committee

4.12 Monitoring and evaluation/supervision

To ensure the implementation of the plan on time, a monitoring and supervision committee will be formed. The committee will see the work completion on time assess the quality of the work the committee will also coordinate between different agencies related with the plan implementation. For this purpose detail implementation and monitoring guide lines will be prepared. The guide lines will specify. The status of implementation, responsible person and problems seen there of. Likewise, forms will be developed for the periodic reporting of the activities. The reports will be sent to the concerned authorities and representative of stakeholders. The feedback received from the monitoring process will be used to ensure timely plan implementation.

4.13 Stakeholders commitments

The stake holders, most importantly the Panchoudi Municipality, baitadi, DDC baitadi, guardians, donors and civil society organizations, teachers and campus administration. CMC have the commitment to mobilize the resources for the implementation of the campus strategic development plan.

Five years Strategic Development Plan

2017-2022

PURCHOUNDI MULTIPLE CAMPUS
HAT, BAITADI

Submitted to

Purchoundi Municipality

Hat, Baitadi

December 2017